



Professional Development Program

Permit to Register Form

Instructions:

Registration must be submitted no later than 2 weeks after beginning the professional development training (workshop, conference, class).

Send all correspondence to:

Madonna University
Office of Graduate Studies
Room 2414
36600 Schoolcraft Road
Livonia, Michigan 48150

Phone: 734-432-5697 Email: PDP@madonna.edu
www.madonna.edu/pages/edupdp.cfm

+Educational Level:
 Bachelor Master's and/or Doctorate

+Do you hold a Michigan Professional Teacher Certificate: Yes No
 If no, please indicate your job position:
 Administrator
 School Psychologist
 Other (please list) _____

+Enrollment Status:
 New Student Returning Student

***Ethnic/Racial Group:**
 White, Non-Hispanic Hispanic
 Black, Non-Hispanic American Indian
 Asian or Pacific Islander

+Citizenship
 United States Resident Alien
 Non-Immigrant Alien – specify county _____

+Date of Birth: ____/____/____

+Place of Birth (state/country): _____

***Sex:** Male Female

***Religion (specify):** _____

***Marital Status:** Married Single

+Required fields. *For statistical purposes only. Responses are not required but would be much appreciated.

Tuition Rate: \$150.00 per credit (Pay in full only)
 Total number of graduate credits: _____
 Total Tuition: (\$150 X # credits): _____
 Please make payment by personal check or money order.
 Tuition is non-refundable.

Social Security Number (*required for course registration*): _____

- Be sure to submit:**
- ✓ **Completed Registration Form**
 - ✓ **Payment by credit card or e-check online; personal check with hard copy of this form**
 - ✓ **PD Course Assignment upon completion of professional training program(s)**

Course Information:

Are you participating in professional development training (workshop, conference, seminar) that is being offered by an organization that has already arranged graduate credit with our department?

Yes No

If yes, please indicate the Madonna course # and title (provided by instructor): EDU _____

Looking at Education I, II, III

If no, please ensure that the training you plan to attend meets the criteria necessary to qualify for graduate credit. All professional development must be over and above your job responsibilities and add to your professional growth. Additional information on what qualifies for graduate credit can be found on our web site at www.madonna.edu/pages/edupdp.cfm

Name: _____
Last First Middle Initial

Address: _____
Street City Zip

Home Phone: ____-____-____ **Work Phone:** ____-____-____

Cell Phone: ____-____-____ **E-mail address:** _____

Place of Employment (District/Bldg.): _____

I agree that the information provided is accurate to the best of my knowledge.

Student Signature: _____ **Date:** _____

Madonna Credit

2011-2012

Personalize your workshops for credit

_____ Fall 2011 _____ Winter 2011-12 _____ Spring/Summer 2012
(Please Check)

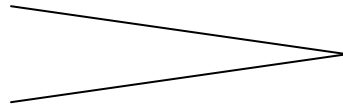
Name: _____

School: _____

E-mail: _____

Home Phone: _____

1 credit = 15 hours - \$150.00
2 credit = 30 hours - \$300.00
3 credit = 45 hours - \$450.00



*May not count lunch or breaks
Example: 8:30-3:30 workshop would
be considered 6 hours toward credit

Workshop Title	Date	Hours Toward Credit

Homework assignment:

2 page paper per credit explaining how you will implement the session content into your instruction.

General Education Services Coordinator
(Signature Required)

Date



Mason-Lake ISD: "An Educational Service District Helping Area Schools Help Students"

MADONNA UNIVERSITY

Office of Graduate Studies

Room 2414

Madonna University

36600 Schoolcraft Road

Livonia, MI 48150

Phone: (734) 432-5697

Fax: (734) 432-5862

Fall

September 1: Register through October 22

October 22: All paperwork/tuition due from Teachers

(if the 22nd of the month is on a weekend, paperwork/tuition is due the following Monday)

Nov. 22: Homework due to MLISD

(if the 22nd of the month is on a weekend, homework is due the following Monday)

Dec 30: Grades Posted

Winter

January 1: Register through February 22

February 22: All paperwork/tuition due from Teachers

(if the 22nd of the month is on a weekend, paperwork/tuition is due the following Monday)

March 22: Homework due to MLISD

(if the 22nd of the month is on a weekend, homework is due the following Monday)

April 30: Grades Posted

Spring/Summer

May 1: Register through June 22

June 22: All paperwork/tuition due from Teachers

(if the 22nd of the month is on a weekend, paperwork/tuition is due the following Monday)

July 22: Homework due to MLISD

(if the 22nd of the month is on a weekend, homework is due the following Monday)

August 31: Grades Posted

Tuition Fee

CHECK OR MONEY ORDER ONLY

1 Credit	15 hours	\$150.00
2 Credits	30 hours	\$300.00
3 Credits	45 hours	\$450.00

5400

TO OBTAIN GRADES

ON LINE: www.madonna.edu

at the bottom check Campus Web

Enter Student ID & PIN # (case sensitive)

Call Liz at the registrar's office for

assistance: (734) 432-5416 or (734)432-